

	ITEM	PROJECT OUTLINE	LOCATION (HORSESHOE, FARM, ROSE AVE)	PRIORITY LEVEL (HIGH, MID, LOW)	TIMESCALE / %Complete	PROJECT LEAD	COMMENTS
WATER PROJECT	WATER PROJECT						
	1	1. Urgent, interim solution for water created by removal of unsafe tap on Farm	Farm	1 High	As Soon As Possible	Rob, Jo	Survey required. Use contractor from HS works as good end result.
	2	4. Major programme to extend water supply on Horseshoe to provide additional taps to match accessibility on other tree sites	Horseshoe	1 High	out of season (Oct-Nov 2019 or Jan-Mar 2020)	Rob, Jo	Complete programme of works started in 2019. To be connected to Camp Kitchen (see 16), T7, T12 to have water tanks using same contractor.
IN ORDER OF VOTING PRIORITY AT AGM 2019	3	Community accessible Toilet project	Communal	1 High	10%	Tony, Steffi, Gillian, Rob	Project has commenced. Completion expected March 2022
	4	Solar power supply to the community shed	Horseshoe	3 Mid		Robert Yeoman	My neighbour Robert Yeoman has extensive knowledge on how to install solar panels and generate 220Volts normal current using invertors. We could then boil a kettle or do something similar.
	5	Beehive at the Horseshoe and Rose Avenue	Horseshoe and Rose Avenue	4 Mid to Low		Dania/Mike/Katy	RHS/Kew advise More flowers and less hives needed. Project on hold during covid as no courses being run. Pending further discussion 2022
	6	Spiky wildlife hedge managed and encouraged (for improved site security). Maybe invest in slightly more plants to fill gaps	All	5 Low	November 2021 to January 2022	Rob /Jo	Ongoing maintenance for hedging to prevent trespass - more spikey hedge plants to be sourced. Sea Buckthorn, Dog rose, Tayberry, Blackberry. Continue planting started in 2019. Trees project initiated using Woodland trust available trees - Wild Harvest
	7	Turning green waste bay on RA to reveal useable topsoil and ensuring newer matter is on base. Composting management using palletes. NOW PART OF COMMUNITY TOILET PLAN	Rose Avenue	1 High			See Item 3
	8	Security Cameras	All	1 High	None	Julie, Dawn, Rob, Jo	Phase 1: SubCommittee Julie, Dawn & Rob worked on this initially. Phase 2: Subsequent break-ins mean now working with Merton /SNT for complete site security survey and action.
	9	Pruning of trees	All	3 Mid		Jo	Pruning project with ploholders.
OTHER WORKS	10	Complete Community Shed	Horseshoe	1.High		Rob	Finish painting inside and out
	11	Storage shed (next to Community Shed)	Horseshoe	2 Mid to High	75%	Rob	Phase 3. Roof works - straightening, felt, gutter and downpipe to water butt. Paint windows to prevent rot. Install fence to shed perimeter.
	12	Communal composting on site (Farm site - maybe if we take away green bay we can communally compost at back where earth mound is)	Farm	4 Mid to low			Relates to a proposal by Peter Lawrence some years ago.
	13	Rose wall and arch over the Horseshoe's south gate. (by shed) and maybe a similar solution for the Farm gate.	Horseshoe/Farm	5 Low		Rob	Phase 1 - planted. Phase 2 - Planting along fence - pending after site security review. With 8.
	14	Cafe facilities (Community shed)	Horseshoe	5 Low			Feasibility to be undertaken
	15	Documentation - site wide handbook (based on old Sustainable Merton one)		5 Low	Jan-22	Jo	In progress
	16	Outdoor camp kitchen for event support	Horseshoe	5 Low	TBC	Phil, Rob, Steffi	(Phase 1 Clearing and levelling land by small shed/ community shed - complete Phase 2. Play bark coverage 22/10/2021) Phase 3. Roof structure to cover proposed counter/sink area Phase 4. Build counter/storage and plumb in sink/ bottle gas line/stoarge
	17	Website refresh	General	5.Low	Ongoing	Steffi, Katy/Tony	Phase 1. Delete out of date pages and information. Add updated basic placeholder info - Complete Phase 2. Review template and design basic layout Phase 3. Update with current info. Phase 4. Monthly maintenance as required.
	SMALL TASKS						
	18	Programme of talks for community shed space for end of 2019 and into 2020	Horseshoe				
	19	Tamworth Farm flag	Horseshoe			Jo	We have a tall pole where it was discussed couple of years ago that we would have a specially designed flag to symbolize the diversity at Tamworth Farm
	20	Update and circulate site plans for all 3 sites	All	5. Low			Plans completed.
	21	Clearing RA communal tool shed. Tool audit, marking tools with stencils. Replacing and fixing wheelbarrows where needed. Purchase of additional spades.	Rose Avenue			Katy/Tony	Phase 2. Order more to replace breakage and theft
	COMPLETED PROJECTS 2020/ 2021						
	22	Pizza oven	Horseshoe	3 Mid		Phil, Robert,JP	
	23	Yearly calendar of manure deliveries (eg first Friday of the month - Sep/Oct/Nov/Mar/Apr)	All	1 High	July to Oct 2019 then Feb- April and Sept-Noc 2020?	Jo	
	24	Locks - Same key and locking across entire site.	All	1 High		Jo	
	25	Additional compost bays by metal stool shed. Could be part of project above.	Rose Avenue	1 High		Rob & JP	Three compartment, side of the metal shed. Made up of pallets.
	26	Purchasing foldable or stackable chairs/tables and other items (small cuboid for mugs and supplies, bookshelves)	Horseshoe	5 Low			
	27	Digging and developing the common area at Community Shed.		5 Low		Rob	Phase 1 Digging and levelling - Complete
	28	Developing "spare" ground on RA as wildlife resource (space under trees and around fruit trees at back) also along back fence and beside path and at back of site	Rose Avenue	4 Mid to low		Ploholders adjacent to back fence & Pondlife team	Ploholders have been caring for the fruit trees for a while. Should get trees pruned as part of wider project. (See 9.) Pondlife Team broke ground October 2021.
	29	1. Comprehensive survey of existing water main pipes,taps and connections	All	1 High			Phase 1. Inventory and map locations documents completed. Phase 2. Site manager monthly inspections.
	30	3. Repair, Replace, Install taps and dip tanks, as informed by monthly survey	All	1 High		Rob	Site manager to advise as required
	31	Levelling and planting of mound on Farm (accumulated soil and weeds displaced from plots)	Farm - along fence by building yard	5 Low		Farm Wildlife Team	Ongoing work to enhance the area by ploholders
	32	DOCUMENTATION PART I - proper description of roles/skills needed plus expected time commitment for all officers and committee members	General			Tony/Jo	Complete
	33	DOCUMENTATION PART II - code of conduct for all plot holders (including committee)	General			Tony/Jo	Complete
	34	DOCUMENTATION PART III - key policies and procedures.	General			Tony/Jo	Complete
	35	Maintenance contract for site wide monthly work - under Site manager supervision.	General			Rob/Julie	Complete