



TAMWORTH FARM ALLOTMENT SOCIETY COMMITTEE MEETING MINUTES 7.00pm, 5 May 2026

Attendees: Steffi Backhouse (SB), Anthony Redpath (AR), Katy Willison (KW), Kathleen Stephens (KS), Rob Rudolf (RR), Julie Mallett (JM), Craig Sisterson (CS) and Bev Stansfield (BS).

Apologies, Minutes, and Actions

1. Apologies were received from Jo Rodgers and Elisabetta Constantini
2. Minutes from April meeting were agreed. Bark spread on Horseshoe common. 15 minutes job posters done; to be put up after plant sale. Instagram account up and running. Site Maintenance contract agreed but still to be finalised. Bug hotel in progress.
3. Other actions updated since April meeting:
 - a. **Site Security Consultation:** pending as AR and JM working on a draft and questions for plot holders in relation to CCTV and Allotment Watch, etc
 - b. **Legal Letter:** has gone back to lawyers. SB has spoken to relevant plot holders re risks. AR noted nothing more to be done unless/until another incident.
 - c. **Noticeboards - Site Maps and Committee Photo:** site maps printed, RA noticeboard to be repaired. KW proposed new Committee photo at plant sale

Site safety and maintenance report

4. RR updated Committee on site safety and maintenance. Two locks have been changed. One plot holder's keys don't work on Horseshoe locks (works on Farm). Further planting of spiky plants outside perimeter. Three taps have been changed. Big Plum tree pruned back a lot on Horseshoe. Cherry tree planted. Horseshoe common area getting cleared, taking shape.
5. AR proposed buying picnic tables for Horseshoe communal area. KS, Kim, and Zul to create flower bed on Farm (see discussion of lottery grant). RR suggested keeping track of water usage, remind plot holders of cost. **Action: SB/RR to do water readings on 15th of month**

Plant Sale

6. Committee discussed preparations, setup, and roles for Plant Sale on Saturday 9 May. JM and KS cash sales and support. AR card sales. SB on refreshments. RR fruit trees. CS, KW, BS, EC, and Cat on plant sales. **Actions: KW and Cat to move over and group plants on Thurs/Friday, KW to share document listing all the stock we have for sale.**

7. Committee to keep in touch during week ahead of sale re any actions. Thanks to KW and Cat for all their hard work.

Plot Management and Letting Report

8. One person has given up their plot on the Farm. One gave up their plot on Rose Avenue (has gone back on waiting list). One couple moving from Rose Avenue to Farm. Waiting list is open; 10 people added the past month, all invited to plant sale.

AOB

9. **Lottery grant and Farm projects:** Committee congratulated AR on successful grant application for Farm Projects. Received £10k funding. AR exploring best way to clear site; difficult for machinery to get access. Funding gives us two years for project. Need to consider timing.
10. **Metal waste onsite:** SB noted concern with plot holder metal collection atop structures, causing safety issue. Possible discussion to add this to next metal collection if in agreement.

ACTIONS IN MAY

Item	Action	Name	Target date/ Completed
April 2025	Horseshoe Common project: source further pavers and plan out other required materials as needed.	AR/ RR	
2 March	Committee to commit broad, open consultation with plot holders about thoughts on site security and any issues/ concerns.	AR/ JM	
7 April	Put copies of site maps in the noticeboard	SB	
9 May	Conduct plant sale	Committee	9 May 2026
15 May	Monthly water reading, during months water is on	SB/RR	On 15th of each month