



TAMWORTH FARM ALLOTMENT SOCIETY COMMITTEE MEETING MINUTES 7.00pm, 3 June 2024

Attendees: Steffi Backhouse (SB), Rob Rudolf (RR), Elisabetta Costantini (EC), Julie Mallett (JM), Jo Rodgers (JR) and Beverley Stansfield (BS)

Apologies

1. Apologies from Anthony Redpath and Katy Willison were accepted.

Minutes and Actions

2. Minutes from the May meeting were agreed.

Actions update: Investigate second hand tools from local sales for RA shed. Source durable flask for next event.

Site Maintenance and Security

3. RR updated the Committee on site maintenance. The large dead tree by the Horseshoe has been taken down by the council. We hope now the root will be ground out as it is a security concern.

Action: RR

Budget Report, including Debtors

4. Current status of finances was circulated for review. No debtors currently. Some payment plans in place but overall, we are still in a good place. Plant sale final income once costs deducted was just over £660. All agreed this was a very good result for a first event.

AOB

5. *Coffee grinds for composting.*
A Farm plot holder has offered to bring coffee grinds to the site for composting. There is already a supplier on RA so it was decided to follow up with WhatsApp messages to educate and encourage plot holders on its use. **Action ALL**
6. *Apple Press:* We have been offered a vintage apple press. It was agreed this would be a great asset for those with excess fruit at the end of the season. Possibly a pressing session as part of the Harvest at the end of the year. **Action RR**
7. *Community Day:* Scheduled for 29 June, there will be spikey planting, general housekeeping. Work to start clearing and planting the Thyme border at RA. BS to look at plant order. Muster volunteers on RA. Green waste bays to be checked in case they are ready for managing.
Action ALL

8. *Composting on plots:* EC asked if it possible to encourage more people to have a compost bin or bay on their plots. Plot holders compost in many different ways and we should educate more people about the options, maybe with a walkaround to illustrate these. It was agreed initially that a survey should be undertaken to see the extent of on-plot composting and look into creating a system to work with plot holders to get started. In the event the green waste collections are stopped we need a plan moving forward to reduce the amount of waste and soil being taken off site. JR, BS, EC and RR offered to walk each site and note situation.

Action JR/BS/EC/RR

COMMUNICATIONS FOR JUNE

To:	Format of communication:	Topic/Issue:	Action:	By:
All	Email &Whatsapps	Update on composting, green waste bay	SB	

ACTIONS IN JUNE

Item	Action	Name	Target date/ Completed
14 Nov 2022	Investigate Rose Avenue handover terms and historic use of land	JR	May 2023
3 April 2023	Bring forward a proposal on using and letting the community shed	SB	May 2023
7 Aug	Make contingency plans for website	SB	Oct 23
4 Dec	Plan to repair/ renew RA notice board	SB/ RR	June 2024
4 Dec	Plan new planting for RA communal bed	BS	May 2024
8 Apr	Talk to Walli T about numbers of spades and forks required for RA tool shed	BS	30 April
8 Apr	Prepare paper on asset plan	AR	July
13 May	Buy new gate padlock	RR	End of June
13 May	Pursue funding for fence improvements. Refine method and costing of fence improvement. Inform plot holders of proposals	AR/ RR	End of July
13 May	Research options for first aid kit on the Farm	SB/ KW	End of July
3 June	Source good quality durable flask for events	RR/SB	Mid June
3 June	Investigate second hand tools for RA shed	RR	End of June
3 June	Survey of on-plot composting	JR/BS/EC/RR	End of June

Dates for the Diary 2024

1 July 2024

5 August 2024

2 September 2024

7 October 2024

AGM Sunday 10 November 2024

11 November 2024

2 December 2024