



Tamworth Farm Allotment Society

APPLICATION BY PLOTHOLDER FOR A GARDEN MEMBERSHIP

| | |
|------------------------------------|--|
| Name of plot-holder | |
| Number and site of plot | |
| Email of plot-holder | |
| Phone number of plot-holder | |

You are applying for a Garden Membership for someone to help you with your plot for the coming year. The TFAS document **Rules of Access to Plots** is attached as Appendix A to this application. This document lays out the reasons that a Garden Membership can be granted. By signing this Application, you are confirming that you understand the **Rules of Access to Plots** and agree to abide by them, and ensure that your Garden Member abides by them too.

1. Please put a cross against the reason why you are applying for a Garden Membership for someone to help you with your plot:

- I am temporarily too busy to manage my plot without help.
- I am temporarily unwell and unable to manage my plot without help.

2. Please provide some further information about your situation in the box below:

3. Please provide the details of the person you want to have this membership.

| | |
|---------------------------------------|--|
| Name of proposed Garden Member | |
| Address | |
| Email | |
| Phone | |

Signature:

Date:

Please post this signed form to: Tamworth Farm Allotment Association, c/o 94
Robinson Road, London SW17 9DR

Or scan it and email to tamworthfarm@gmail.com

Next Steps:

- a. You will be notified by email when a decision has been made.
- b. If the Garden Membership has been agreed, we will contact your nominated Garden Member to arrange for them to pay their £7 TFAS Membership Fee and the £15 deposit for the key if they are to have their own.

APPENDIX A

Tamworth Farm Allotment Society

Rules of Access to Plots

Members of a plot-holder's household can visit and work on the plot without the plot-holder being present and can hold their own key to the site (subject to the usual charges for keys and a maximum of two keys per household).

Other TFAS plot-holders can work on the plot, with the plot-holder's permission, and can do so without the plot-holder being present.

A plot-holder can allow one person from outside the plot-holder's household to apply to the Membership Secretary to become a "Garden Member" (see below). A Garden Member can visit and work on the plot without the plot-holder being present and can hold a separate key to the site (subject to the usual charges for and rules concerning keys).

Friends of the plot-holder or Garden Member can visit the plot, but the plot-holder or a Garden Member must be present.

Keys to the site can only be held by the plot-holder, members of their family or Garden Members.

The Garden Membership Scheme

The purpose of the GMS is to provide plot-holders with assistance if for a period of time they become too busy or unwell to successfully cultivate their plot. The GMS enables a plot-holder to nominate someone outside their household (such as a friend or neighbour) to help them to work their plot, and to make sure the plot-holder complies with the lease requirement to cultivate a minimum of 50% of their plot.

The process is as follows:

- The plot holder notifies the Membership Secretary that they are too busy or unwell to cultivate their plot and that they wish to nominate a Garden Member for their plot.
- The nominee applies to the Membership Secretary to become a Garden Member. The Garden Member pays TFAS £7 per year, plus a returnable key deposit of £15 if they wish to have their own key.
- Membership of the scheme is renewable annually at the same time as the plot-holder renews their lease. Renewals will be only granted if the reason for the Garden Membership application still applies. In circumstances where a plot-holder is too busy to manage their plot, only one annual renewal will ordinarily be allowed (the Scheme is not intended to provide long-term assistance for such circumstances).

The Garden Member must comply with the TFAS Code of Conduct and is subject to the same processes and sanctions as the plot-holder if they breach the lease or the Code.

The Garden Member can provide the plot-holder with general help across all of the plot or cultivate a specific area of the plot, in agreement with the plot-holder.

The plot-holder remains wholly responsible for complying with the terms of their lease. This responsibility cannot be delegated to Garden Members.

The plot-holder is responsible for ensuring that Garden Members' actions conform to the terms of the lease.

If the plot-holder relinquishes their lease, the Garden Membership for that plot ceases. The Garden Member does not have a right of succession to the plot. If a Garden Member wishes to obtain their own plot, they should apply to join the waiting list.

The plot-holder must maintain an active interest in and participate in the cultivation and management of their plot. Failure to do so will breach the Society's rules against assignment.

The Garden Member must not give any money to the plot-holder. If they do so they and the plot-holder will be in breach of the Society's rules against sub-letting.

The Garden Member can enjoy the produce from the plot, in agreement with the plot-holder.

TFAS Management Committee

September 2020